**COVID – 19: Frequently Asked Questions**

***This information is subject to change at any time***

**May I remain on campus if the institution closes due to COVID-19 during the fall semester?**

In the event of another statewide or regional stay at home order, the residence halls will remain open until November 20. Please refer to the COVID-19 addendum to the Student Handbook for additional information regarding expectations on campus during the fall 2020 semester.

If you have questions, please contact:

Quentin Brackenridge, M.A.                                          Bridgett Thomas

*Director of Residence Life                                             Dean of Students*

217.735.7298                                                                 217.735.7302

qbrackenridge@lincolncollege.edu                               bthomas@lincolncollege.edu

**Are masks required on campus?**

Yes. Faculty, staff, students, visitors, and vendors are required to wear face coverings in all Lincoln College owned and operated buildings, transportation shuttles, buses, and outdoors on campus when in the presence of others.

Masks may be removed only if in an enclosed private workspace, residence hall room, or when a face mask cannot practically be worn, such as eating and drinking or playing a musical instrument or singing as part of a coursework requirement.

Lincoln College will make masks available to students and employees

**What is social/physical distancing?**

Public health officials are encouraging persons to practice social (physical) distancing whenever possible. Physical distancing includes maintaining distance from others. The current guidelines recommend at least 6 feet and refraining from attending large gatherings or events, and avoid unnecessary contact with others.

Lincoln College has implemented physical distancing strategies by providing classroom seating adjustments, canceling nonessential events and gatherings, and suspending certain travel.

**I have a health condition that may put me at higher risk from COVID-19. Is there anything I should do to protect myself?**

Lincoln College recommends community members with specific health concerns contact their healthcare provider for medical advice tailored to their individual situations.

**How will you maintain physical distancing in larger classrooms and where students are traveling to and from classes?**

Classes and building schedules have been modified to reduce the amount of students and faculty within academic buildings. Though most classes have a face to face component, actual in-class time is reduced to comply with safety guidelines; additionally, some classes are being delivered in an online format, including all Accelerated Bridge to Education (ABE) courses. In all circumstances, well-developed online components will complement every student’s learning experience

One-way traffic flow and increased transition time between classes has also reduced density in academic buildings.

**Are there special cleaning products or procedures being employed across campus?**

Lincoln College has adopted new cleaning and sanitation procedures for campus. These strategies will reduce the likelihood of spreading illness and include additional hand sanitation stations, protective shields in classrooms and offices, availability of single-use cleaning products, hands-free door handles, and signage displaying new requirements and best practices.

**Is the library open?**

The McKinstry Library is currently closed but is continuing to support remote teaching, learning, and research in an online format.

**What if I am sick and can’t attend my remote class?**

If a student misses class due to illness, they should work with their instructor to make up any missed class work.

**I don’t have internet access; what are my options?**

Please call or find a way to email your professors and Dean Wright (kwright@lincolncollege.edu) to discuss alternative arrangements. If you do not know your professors’ phone numbers, please call Dean Wright at 217-735-7386. Your academic advisor can also help you with this issue. If you do not know how to contact your academic advisor, please contact the Director for Student Success and Academic Advisement, Mr. Jacob Harnacke: 217-735-7294; jharnacke@lincolncollege.edu.

**Are academic advisors still available for appointments or drop-ins?**

Advising services will continue to be available. If you do not know how to contact your academic advisor to schedule an appointment, please contact the Director for Student Success and Academic Advisement, Mr. Jacob Harnacke: 217-735-7294; jharnacke@lincolncollege.edu

**Are tutors available?**

Yes- tutors will still be available for all courses. Please see the contact information below:

Lincoln Campus: 217.735.7303; asc@lincolncollege.edu.

Normal Campus: 309.268. 4899; testingcenter@lincolncollege.edu

**What if I have a disability that affords me extra time or support during this period of courses being moved online?**

Lincoln College is committed to ensuring that individuals with disabilities have access to its programs and services.  Lincoln College students who wish to use disability-related accommodations can begin the process by completing the Office for Disability (ODS) [online registration form](https://lcods.lincolncollege.edu/registration-form/). As part of the registration process, students are asked to provide documentation from an appropriate treating or diagnosing professional to help establish eligibility for services. The [Diagnosing Professional Form](https://ncods.lincolncollege.edu/wp-content/uploads/sites/39/2019/03/Diagnosing-Professional-Form-2019.pdf) is available for that purpose; students may also choose to provide additional documentation. These standard registration policies and procedures apply to all requests for accommodation, including any disabilities associated with COVID 19. Detailed information about the Office for Disability Services is available in [MyLynx](https://students.lincolncollege.edu/ICS/Disability_Services/) along with links to forms, policies, and the ODS Student Handbook.

Please feel free to contact ODS with questions:
lcods@lincolncollege.edu or 217.735.7335

**Where can I find technological help for accessing online classes and materials?**

If there is a specific tool in Canvas that is not working for you, in addition to your professor, please contact Canvas at [Canvas Support Hotline (Students)](https://lincolncollege.instructure.com/) (1. 855. 691. 7433); [Chat with Canvas Support (Students)](https://cases.canvaslms.com/liveagentchat?chattype=student).

If your student login/password or student email is not working, please contact the IT department/Help Desk at 217. 735. 7365 or <http://helpdesk.lincolncollege.edu>

**How will policies be enforced in online courses?**

As has always been the case, the management of all aspects of a course, including the permitting of late work, rests with the course instructor. This includes issues arising from changes in the instruction of the course and any other educational accommodations resulting from Lincoln College’s response to the pandemic. Please direct specific questions to your professors. If you have further concerns please contact Dean Wright at 217-735-7386 or Vice President Baldwin at 217-735-7377; mbaldwin@lincolncollege.edu.

**Will the Fitness Center be available for students?**

The Fitness Center is currently closed. The facility will reopen for the spring 2021 semester with additional social distancing and sanitation effort strictly enforced.

**Will there still be a way for students to get involved?**

Yes, students are encouraged to visit the Lynx Student Life portal (Presence) to learn about different involvement opportunities. To access the Lynx Student Life portal, visit <https://lincolncollege.presence.io>. Login information is the same as your student email. Additionally, students can download Lynx Up, our mobile events app through the Google Play or Apple Store to see a schedule of events. In addition to using the Lynx Student Life portal and Lynx Up mobile app, follow Lynx Student Life on social media @LynxUpLC on Facebook, Instagram, Twitter, Snapchat, YouTube, and TikTok.

Guidelines for student organizations have been developed so that groups can meet while maintaining health and safety protocols for meetings and events. Until further notice, events and activities will take place in virtual and hybrid formats for the Fall 2020 semester.

The Meyer-Evans Student Center is currently closed.

**What if I am having a hard time dealing with the current state of affairs**?

The Counseling department is set up for both face to face and telehealth to assist with our students’ mental health needs. For students to access these services, they will need to send Ken Krueger an e-mail using their stumail account and he will work with them to get services set up with them. Please send all counseling inquiries to lccounseling@lincolncollege.edu.

**Is the Lincoln Heritage Museum open?**

No, the Lincoln Heritage Museum is currently closed.