



# Credit / No Credit Grading Request Form

This form is to be completed when students are requesting that one or more of their Spring, 2020 registered courses be graded Credit / No Credit rather than receiving the usual letter grade..

## PERSONAL INFORMATION

**ID Number**

**Name Last, First, Middle**

**Home Address**

**Permanent Address**

**E-mail**

**Home Phone**  **Work Phone**  **Cell Phone**

Students are **strongly** advised to work closely with their academic advisor while making the decision to change the grading format for any or all of their Spring, 2019-20 courses as any change in grading format may impact financial aid eligibility.

For purposes of Credit / No Credit grading, a grade of "CR" will be used to replace any grade of "C" or better. A grade of NC shall replace any grade of "D" or below. Courses graded "CR" will count as earned credit hours but will not be used in calculating the student's term, cumulative, or academic standing GPAs. Courses graded "NC" will not count as earned hours and will not be used in calculating the student's term, cumulative, or academic standing GPAs.

## ACADEMIC INFORMATION

**Campus Code**  **Catalog Year**

**Degree (Major)**  **Minor**

**Concentration**

Students are advised that requesting Credit / No Credit grading may impact their eligibility for Term and Graduation Honors according to the following regulations:

1. Students earning more than six hours of credit graded "CR" (Credit) during the Spring, 2020 semester shall be ineligible for Term Honors.
2. Students earning more than 15 hours of credit graded "CR" (Credit) shall be ineligible for Graduation Honors.

## COURSE INFORMATION

Course Number	Section

Student Signature \_\_\_\_\_ Date Completed \_\_\_\_\_

Advisor Initials  Date Completed

**OFFICE USE ONLY**  
(Indicate distribution date below)

\_\_\_\_\_ Registrar's Office

\_\_\_\_\_ Advisor

\_\_\_\_\_ Student

Revised 6/2019