



Credit / No Credit Grading Request Form

This form is to be completed when students are requesting that a registered courses be graded Credit / No Credit rather than receiving the usual letter grade..

PERSONAL INFORMATION

ID Number

Name Last, First, Middle

Home Address

Permanent Address

E-mail

Home Phone

Work Phone

Cell Phone

Students are **strongly** advised to work closely with their academic advisor while making the decision to change the grading format of a course to Credit/No Credit.

For purposes of Credit / No Credit grading, a grade of "CR" will be used to replace any grade of "D" or better. A grade of NC shall replace any grade of "F" or below. Courses graded "CR" will count as earned credit hours but will not be used in calculating the student's term, cumulative, or academic standing GPAs. Courses graded "NC" will not count as earned hours and will not be used in calculating the student's term, cumulative, or academic standing GPAs.

Students are advised to review the policies governing Credit/No Credit grading as published in the current [Undergraduate Catalog](#).

ACADEMIC INFORMATION

Campus Code

Catalog Year

Degree (Major)

Minor

Concentration

COURSE INFORMATION

Course Number	Section
<input type="text"/>	<input type="text"/>

Student Signature _____

Advisor Initials

Date Completed _____

Date Completed

OFFICE USE ONLY

(Indicate distribution date below)

_____ Registrar's Office

_____ Advisor

_____ Student

Revised 6/2021