

# LINCOLN COLLEGE



## FINANCIAL AID CONSORTIUM AGREEMENT

To receive financial aid while taking classes at another school, students must complete the Financial Aid Consortium Agreement. Students may not receive financial aid at two schools during the same academic period, so as a matriculated Lincoln College degree-seeking student, Federal Title IV and/or State Aid will be processed through Lincoln College.

Lincoln College, the **Home** institution, will process Title IV financial aid based on enrollment as a visiting student at another college, the **Host** institution. It is the student's responsibility to complete the following procedures and submit all required documentation in a timely manner.

### INSTRUCTIONS

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1. Submit the Free Application for Federal Student Aid (FAFSA) and any additional documentation requested by the Office of Financial Aid at Lincoln College.
2. An Academic Advisor at Lincoln College must sign this Consortium Agreement to indicate classes taken at the Host institution will be accepted at Lincoln College for transfer credit towards degree requirements. Coursework that is not part of a student's current Lincoln College degree requirements may not be included.
3. The student must submit a copy of their current course schedule at the Host institution to confirm they are enrolled in classes approved by the Lincoln College Academic Advisor.
4. The Host institution financial aid office must sign this form.
5. Students who withdraw from classes may lose financial aid eligibility. It is the student's responsibility to check with the Office of Financial Aid at Lincoln College to find out if there will be an impact on eligibility if they withdraw from any courses.
6. A Consortium Agreement may be processed for only one semester; therefore, students who need an additional agreement processed will be responsible for completing a new agreement each semester.
7. All financial aid proceeds will be paid to Lincoln College, and any proceeds in excess of the Lincoln College bill will be issued as a refund check to the student. **It is the responsibility of the student to make payment arrangements with the Host institution.**
8. Student must return this completed Consortium Agreement form to the Office of Financial Aid at Lincoln College.

# Lincoln College-Financial Aid Consortium Agreement

This financial aid consortium agreement is required by the federal government for a postsecondary institution to pay or process Federal or State award for a student who is enrolled as a non degree student at the **Host school** but is a matriculated degree candidate at the **Home school, Lincoln College**.

*Lincoln College will be referred to as the "Home" Institution throughout this document. The "Home" Institution and the "Host" Institution names herein are entering into a consortium agreement.*

**Student Name:** \_\_\_\_\_ **Semester:** \_\_\_\_\_ **Year** \_\_\_\_\_

**Student ID:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Home School:** LINCOLN COLLEGE    **Host School:** \_\_\_\_\_

**TERMS OF AGREEMENT:**

- This is an application for a consortium agreement. Approval is not automatic.
- Lincoln College agrees to provide payment(s) to this student, if eligible, under Title IV Programs as appropriate for the term(s) specified.
- Student must be enrolled a minimum of six (6) credit hours at Lincoln College.
- This agreement will cover a maximum of 3 credits hours at the Host school.
- Student must consult a Lincoln College Academic Advisor to determine if all classes apply to their degree.
- Student must be in a degree program at Lincoln College and be considered a junior in their program.
- The agreement is for one semester only. A new agreement must be made for each additional semester.
- Student is responsible for making payment arrangements for tuition at the Host school.
- This completed application must be received at least one week prior the start of the semester.
- The student must meet all Satisfactory Academic Progress requirements as described in the Lincoln College Catalog.

**CERTIFICATIONS: I have read and understand the above information.**

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Proposed courses to be taken at the Host Institution during this semester:**

Department & Course Number	Catalog Course Title	Credit Hours	Start/End Dates

I certify that the courses listed above apply to the student's program of study at Lincoln College.

Lincoln College Academic Advisor \_\_\_\_\_ Date \_\_\_\_\_

***CERTIFICATION:***

The **Host School** agrees not to provide Federal Title IV or state aid program payments to this student during the term(s) specified and agrees to notify **Lincoln College** if the student withdraws from classes listed above.

**Host Institution Contact Person** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Signature \_\_\_\_\_ Name \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_