



## Registration Form

This form is to be completed when students add or drop any courses.  
This form may also be used to change a name, address, campus code,  
degree program, major or expected graduation date.

☐ Business Office    ☐ Registrar  
☐ Financial Aid    ☐ Health Hold

### PERSONAL INFORMATION

ID Number

Name Last, First, Middle

Home Address

Permanent Address

E-mail

Home Phone

Work Phone

Cell Phone

### ACADEMIC INFORMATION

Campus Code

Catalog Year

Degree (Major)

Minor

☐ IAI

Concentration

#### INFORMATION CHANGE

(Please Check Applicable)

- ☐ Address  
☐ Email  
☐ Phone  
☐ Campus Code  
☐ Catalog Year  
☐ Major  
☐ Minor/Conc/Cert  
☐ Add/Drop  
☐ Graduation Date

#### Anticipated Graduation Date

Year

Term

☐ Non Degree Seeking (NDS)

### REGISTRATION INFORMATION

Students are responsible for planning an academic program that meets current requirements, including the required sequencing of classes. Students **must** meet with their advisor before they register for classes to insure intended courses meet a program requirement. Students are responsible for the actions taken to register, drop, or add courses. This includes actions taken by registering online, by E-mail, or with an academic advisor.

*Please Note: The College may alter the course schedule including canceling courses. Should this occur, the student will be notified.*

Academic Year	Term	Subterm	Course Number	Section	Credit Hours	Add / Drop	Drop Reason	For Drop Only
								Never Attended <input type="checkbox"/>
								Never Attended <input type="checkbox"/>
								Never Attended <input type="checkbox"/>
								Never Attended <input type="checkbox"/>
								Never Attended <input type="checkbox"/>
								Never Attended <input type="checkbox"/>
								Never Attended <input type="checkbox"/>
								Never Attended <input type="checkbox"/>
								Never Attended <input type="checkbox"/>
								Never Attended <input type="checkbox"/>

Student Signature \_\_\_\_\_ Date Completed \_\_\_\_\_

Advisor Initials

Date Completed

Fin. Aid Initials

Date Completed

#### Change in Hours

	Previous	Current
FA		
SP		
SU		